



FITTLEWORTH PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th APRIL 2010 at 7.30pm in the Pavilion Building.

Present: Dr A Poole, Mr M Allin, Mr J Barstow, Mr A Butcher, Miss J Hawkins, Mr J Mills and Mr P Stanforth.

In Attendance: Mr J Butler, Cllr. J Duncton (CDC), Mrs V Smith, Mr C Stiling, PCSO J Morley and Mr P Henderson (Clerk).

52/10. To Receive and Approve Apologies for Absence: Apologies were received and accepted from Mrs H Barkworth, Mrs S Dipper and Cllr. C Duncton (WSCC).

53/10. Declaration of Personal or Prejudicial Interest: There were none.

54/10. Minutes of the Previous Meeting: The minutes of the previous meeting, held on 15th March 2010, and previously circulated, were accepted as a true record of the meeting and were signed by the Chairman. (Proposed by PS and seconded by JH).

55/10. Matters Arising from the Minutes:

Re 39/10 – A letter was sent to Storrington Sawmill on 16th March accepting the quotation for removing the tree on the Rifle club and also the work necessary on the Hesworth car park trees. It was stipulated that the work should be done by 31st March. Work was completed on 25th March.

Re 43/10(c) – A meeting was arranged with Howards on 19th March to discuss a price for the clearing of rubbish and old fencing from the recreation ground. A quote for £180.00 was received and a majority of the PC agreed to this. The work has been completed.

Re 43/10(d) – An email was sent to Steve Johnson (WSCC) regarding the potholes around the village. Reply received and forwarded to members on 24th March.

Re 44/10 – PS and PH met with the solicitor on 25th March. A draft of the proposed lease was received on 19th April and is to be scrutinised by PS and AB.

Re 49/10 – CDC was contacted re the Emergency Response Appeal. The completed details were sent off on 27th March.

Re 38/10 – The pine tree in Church lane was cut down on 19th March. AP thanked the Clerk for his efforts over the past month.

56/10. Health and Safety:

The Clerk had previously circulated details of the current situation. Since the last meeting inspection reports had been received for The Playground (AP), The Triangle (JM & AB) and the Centenary Garden (PS).

- AP reported that some minor damage had occurred on the north facing fence of the playground.
- MA reported that a thorough inspection of the trees surrounding Hesworth Common car park would be necessary.

57/10. Planning:

AB gave a brief resume of the current planning situation.

a) Ongoing Applications

1. Yew Tree Cottage, Lower Street – Extension to existing permission FT/07/04283/LBC – demolition of existing pre fabricated garage building. Two storey extension to the southern end of the property. Single storey extension to northern end of property. Conservatory extension on the west elevation. Internal alterations. **PC has no objections. Permit.**
2. Rotherwood, Hesworth Common Lane – Oak framed pool house (this proposal will supersede the permission granted FT/07/01866/DOM. **PC has No Objections. Permit.**
3. Fitzleroi Farm – New Grain Storage building and access track. **PC has no objections. Permit.**
4. The Barlavington Estate – Tripp Hill Farm Offices – Double sided hanging directional sign with black bracket and wooden post. – **PC has no objections.**
5. Crowsole Mill, Little Bognor – New wooden building for the storage of equipment and electrical fencing for sheep and shelter for sheep. **PC has no objections**

6. Woodfield, Limbourne Lane – Extension of 04/044452/DOM – extensions and alterations. **Permit.**
7. Knoll Bungalow, Sandy Lane – Single storey side extension. – **PC has no objections, but would not wish to see any further applications to increase the size of the property.** _

b) New Applications

1. White Eaves, Lower Street – Notification of intention to fell 1 no. Beech tree. **PC has no objections**
2. Hazels, Lower Street – Notification of intention to fell 1 no. Leyland Cypress tree. **PC has no objections.**

58/10. Finance:

- a) It was resolved to pay the following invoices (Proposed by AB and seconded by JM).
 1. SALC – Annual Subscription - £236.03
 2. P Henderson – Clerk’s wages and expenses for April - £337.98
 3. Beechdown Arboriculture – Felling of the Scots Pine in Church lane - £730.00 (Gross, as per quote)_
 4. A Poole (MBC Office invoice) – Printing of 250 Horncroft leaflets - £16.82 (gross)
 5. Howards – General tidy of the recreation ground - £211.50 gross (as per quotation).
- b) Income Received since the last meeting
 1. Sports Association – quarterly rental for the Pavilion - £750.00.
- c) Clerk’s Expenses for 2010/2011

The Clerk explained that communication in the traditional way by letter and phone has been declining and had been replaced by an increasing use of emails. This was more convenient and certainly cheaper. The Clerk recommended therefore that the monthly amount agreed for such expenses, which presently stood at £17.00, be reduced to £10.00. The Clerk had anticipated the agreement of the PC and this had been reflected in the April claim. The meeting unanimously agreed to the proposal.

59/10. Correspondence:

1. SD agreed to attend the South Downs briefing on 7th May.
2. The broadband information was taken by AP.
3. A request from Fittleworth Flyers to use the recreation ground on 5th September was approved.
4. A thank you letter had been received from the Fittleworth players acknowledging the £100 donation.

60/10. Reports:

- a) **Hesworth Common/Birchwalks Woods**
 - MA reported that four volunteers were present for the working day on 28th March.
 - The next working day was planned for 9th May.
 - Trees around the car park area needed to be inspected regarding their safety.
- b) **Sports Clubs Association**
 - JM reported that a number of bottles and cans had been thrown into the ditch behind the dugouts. The Clerk was asked to inform the Association. **Clerk to Action.**
- c) **Maintenance**
 - JM reported that one gutter pipe was to be replaced in the near future.
 - The next round of double glazing work (three doors) was due in May. It was unanimously agreed that JM should contact Wizard Windows to arrange a suitable time (as per quotation dated 19/01/2010). **JM to Action.**
- d) **Village Hall & Outside Bodies**
 - The Village Hall Committee met on 25th March
 - A £1000 surplus was recorded on the profit and loss account.
 - The 100 Club had raised £2250 and the School had paid £2343 for the use of the buildings.
 - An open evening was planned for 8th May from 6 to 8pm.
 - The AGM was planned for 29th June followed by the Management Meeting.
 - A Neighbourhood Policing meeting was planned for 7th June.
 - A North East Parishes meeting was scheduled for 10th June.
 - A North Chichester County Forum was to take place on 29th June.
 - PS had attended the North Chichester Local Community meeting
 1. WSCC had been criticised for the state of the roads.
 2. Numerous grants were still available to parishes for various community schemes

3. As part of planning permission, a charge can be made on the developer for wear and tear of roads.

e) Communications

- A working party meeting was planned for 26th April.

f) Community Involvement

- JH reported that both performances of the pantomime had been sold out and £1200 had been raised for the churches.
- The annual fete had been planned for 24th July.

g) Traffic

- AP reported that a meeting of the Traffic working Party had taken place on 12th April.
- Further news of training for the SID initiative had not been received.
- The main purpose of the meeting was to discuss plans for the exhibition on 8th May. A lack of display boards was posing a problem.
- The next meeting was planned for 6th May.

h) Planning

- There was nothing to report.

i) Crime Prevention

- JB reported that most items had been covered by PCSO Morley.
- A village tidiness meeting had taken place on 22nd March when the Open Gardens Event was discussed in association with litter picking.
- JB to ring CDC regarding fly tipping on The Fleet. **JB to Action.**

61/10. Exhibition on 8th May 2010:

- It was agreed that the Parish Council should request a table at the event.
- It was agreed that a laptop be available to illustrate the Parish Website.

62/10. Village Hall/Pavilion Boundary:

JM and AB reported that the dimensions on the plan received from the Village Hall Committee at the last meeting had been checked and changed slightly. The amended version had been passed back for agreement.

63/10. Snow clearance Fund:

It was agreed not to take the matter further,

64/10. Horncroft sand Quarry:

- The Clerk reported that the following votes had been cast.
- At the meeting on 16th April – 113 objected to the quarry and 2 supported the quarry.
- Votes left at Jonas' shop – 61 objected to the quarry and 3 supported the quarry.
- Votes emailed to the Clerk – 38 objected to the quarry and none supported the quarry.
- As a result of the voting, the Parish Council would now object to the planning application to quarry sand at Horncroft.
- It was agreed that AP and SD should draft an objection and circulate this to members for agreement and comments before submitting it to WSCC.

65/10. Tidiness of the Village:

- In order to tidy up the village before the Open Gardens Event, AP asked those willing to take part to see him after the meeting.
- PS suggested that villagers be persuaded to look after the area outside their property.

66/10. Wheelchair Access to the Pavilion:

- It was agreed that a ramp was necessary at the main door to facilitate easy wheelchair access.
- Mr C Stiling offered to construct one. His offer was gratefully accepted by the Council.

67/10. Items for inclusion on the next agenda:

1. The future of the telephone box.

68/10. It was agreed that the Annual Parish Meeting would take place at 7.00pm on 17th May 2010 followed immediately by the Annual Meeting of the Parish Council.

The meeting closed at 9.17pm.

P Henderson 20-04-2010.