



## FITTLEWORTH PARISH COUNCIL

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>th</sup> OCTOBER 2010 at 7.30pm in the Pavilion Building.**

**Present:** Mr P Stanforth (Chairman), Mr M Allin, Mr J Barstow, Mr A Butcher, Mrs S Dipper, Mr J Mills, Mr N Plumridge and Dr. A Poole.

**In Attendance:** Mr J Butler, Mr M Stanbridge, Mr M Rapson, Mr T Pettman, Mr M Packman and Mr P Henderson (Clerk).

#### **141/10. To Receive and Approve Apologies for Absence:**

Apologies were received and accepted from Mrs H Barkworth, Cllr. J Duncton (CDC), Cllr. C Duncton (WSSC) and PCSO J Morley.

PS read out a letter received from Mrs H Barkworth announcing her resignation from the Parish Council. PS informed the meeting that he intended to speak to HB regarding her decision. **PS to Action.**

**142/10. Declaration of Personal or Prejudicial Interests:** There were none.

**143/10. Minutes of the Previous Meeting:** The minutes of the previous meeting, held on 20<sup>th</sup> September 2010, and previously circulated, were accepted as a true record of the meeting and signed by the Chairman. (Proposed by AP and seconded by JM).

#### **144/10. Matters Arising from the Minutes:**

Re 131/10(4) – The Clerk had contacted Roz Denny regarding correspondence with WSSC. None was forthcoming. A reply received by AP from WSSC Highways had been passed on to Roz.

Re 137/10 – The missing ‘School Lane’ sign had been reported to CDC.

Re 131/10(1) – AP had spoken to representatives of the Village Hall and the Village School concerning the Winter Management Plan.

Re 131/10(6) – AB reported that plans for the sale of the telephone box were still progressing.

Re 132(b) – A quotation for the repair of the gate had not yet been received.

Re 136/10 – The Clerk reported that the tree work along the B 2138 was due to begin on 19<sup>th</sup> October.

#### **145/10. Health and Safety:**

The Clerk had previously circulated details of the current situation. Since the last meeting inspection reports had been received for the Children’s Playground (AP) and The Triangle (JM & AB).

- Tree work along the B2183 to start on 19<sup>th</sup> October.
- Fire notices on Hesworth Common had been erected by MA.

#### **146/10. Planning:**

AB gave a brief resume of the current situation.

##### a) Ongoing Applications

1. Wingates, Limbourne Lane, - New garage, single storey rear extension, first floor extension over flat roof, roof room. **PC Objected to the Application. PERMIT**
2. White Horse Cottage, East Upper Street – Removal of existing door to fit new door and windows, matching existing to create ‘open’ porch under existing tiled and pitched roof. **PC has No Objections. PERMIT**
3. Old House Cottage, Tripp Hill – Alterations to existing front boundary stone wall – **PC has No Objections. PERMIT**
4. Fittleworth House, Bedham Lane – Proposed log and implements store. **PC has No Objections.**
5. Orchard Barn Annex, School Lane – Single storey front and rear extensions with pitched and tiled roof to porch. **PC objects to the application.**
6. Swan Hotel – Refurbishment to existing bar and restaurant areas of building including new back bar installation, create new opening to kitchen to create food pass area. **PC has No Objections**

7. Orchard Barn, School Lane – new ensuite/porch and replacement garage with office/workshop above. **PC Objects to the application.**

8. Cygnets, Lower Street – Notification of intention to fell 2 no. Lawson Cypress trees (marked on plan as G1), 1 no. Norway Maple tree (marked on map as T10. Reduce height by 3-4 m and lateral prune section heading North West by 3-4 m) 1 no. Noy tree (marked on map as T2). – **PC has no objections. NO TPO to be prepared.**

#### **147/10. Finance:**

a) It was resolved to pay the following invoices (proposed by AB and seconded by JM).

1. M Allin – Signs for Hesworth Common - £11.75
2. M Allin – Signs for Hesworth Common - £35.25
3. Howards – Ground maintenance for September - £472.94
4. P Henderson – Clerk’s wages and expenses for October - £347.52

b) Income received since the last meeting

1. COIF Dividend - £12.28
2. COIF Dividend - £4.81
3. Scottish & Southern Energy - £87.50

c) Income v Expenditure

An updated version had previously been circulated to members.

d) Internal Audit

The Clerk informed the meeting that Peter Evans, the internal auditor, had completed the half yearly audit of the Parish accounts for the period ending 30<sup>th</sup> September 2010. His report and invoice would be received in time for the next meeting.

e) Transfer of Funds

The Clerk requested permission to transfer £2000 from the Hesworth Common Fund to the Current Account as part payment for the tree work along the B2183 as agreed at the last meeting. This was agreed. (Proposed by AP and seconded by JM).

#### **148/10. Correspondence:**

Details of correspondence and emails received since the last meeting had previously been circulated to members.

- It was suggested that the Village Hall should contribute to the clearing out of leaves from their part of the east ditch. Following discussion, it was agreed that as a contract was in place with Howards for the next two years, thing should be left until then and the situation reviewed.

#### **149/10. Reports:**

a) **Hesworth Common/Birchwalks Woods**

- MA reported that he had submitted the annual claim to Natural England.
- The next working day was planned for November 7<sup>th</sup>.

b) **Maintenance**

- JM reported that the downpipe on the Pavilion was still to repair.

c) **Village Hall and Outside Bodies**

- AP reported that the next meeting of the Village Hall committee was to be held at the end of November or the beginning of December.
- SD, MA and AP had attended a meeting of CDALC on 27<sup>th</sup> September. The main topic was the South Downs National Park. Notes on the meeting had been distributed by AP.
- AP had attended a meeting of the North Chichester County Local Committee on 28<sup>th</sup> September. The main topic discussed was plans for the Fire Brigade. AP had provided notes on the meeting.

d) **Communications**

- NP reported that plans for the photographic competition were progressing.
- The Village School had agreed to become involved.
- The website was to be updated with the relevant details.
- A talk to pupils at the School was planned.
- Margaret Welfare was praised for her involvement.

e) **Community Involvement and Youth**

- SD reported that the School had just undergone both Ofsted and Diocesan inspections.
- Some youths were misusing the school grounds.
- The Purple Bus continues to be well attended.
- Camps were continuing for both Cubs and Scouts.
- Plans for the play wall at the School were progressing.

f) **Traffic**

- AP reported that four villagers had now been trained to use the SID device and that the scheme was currently in operation.
- Residents living near the bridges had reported that large white, unmarked Lorries, travelling at speed, between 3.00 and 3.30am, were causing a disturbance. License numbers had been given to the Police but the authorities were not allowed to divulge the ownership of the vehicles. Information had been passed on to the Traffic Police to monitor the situation..

g) **Planning**

- PS reported that there had been no issues and no meetings.

h) **Crime Prevention**

- JB reported that poaching was becoming a problem in the district.
- AP summarised a report from PCSO Jenn Morley giving a breakdown of crime statistics.
- Theft of York Stone and garden furniture was on the increase.
- MA reported that the Fiat car was still parking on the pavement on Lower Street. JB agreed to report the problem again. **JB to Action.**

**150/10. The Pavilion Lease:**

PS summarised the present situation and discussion took place regarding the wording of the third draft of the lease and in particular the wording of paragraph 3.14.2 suggested by AP. While no alternatives were agreed, it was unanimously agreed that the Parish Council was minded to support the Sports Association on all major issues regarding repairs to the Pavilion, if this was financially possible.

**151/10. Finger Posts:**

- AP had tried unsuccessfully to contact JK Engineering regarding the finger post at Coates Lane.
- It was agreed that the post should be washed down to improve the appearance.

**152/10. Undergrowth on the West Side of Lower Street:**

The meeting agreed that the owner, Mr Bradley Williams, should be contacted and asked to tidy up the site.  
**Clerk to Action.**

**153/10. Parish Council Office:**

AP explained that the monthly office in the Village Hall was not well attended. He suggested therefore that the practice should be discontinued. The meeting agreed. (Proposed by JB and seconded by MA). The decision to close the office was to be publicised in the Village Magazine. **AP to Action.**

**154/10. Items for Inclusion on the next Agenda:**

1. The Pavilion Lease
2. Extraordinary Expenditure forecasts for 2011/2012

**155/10.** It was agreed that the next meeting of the Parish Council would take place at 7.30 pm on 15<sup>th</sup> November 2010.

The meeting closed at 9.05 pm.

P Henderson  
19/10/10.